



MINUTES OF THE HORNINGLOW AND ETON ANNUAL GENERAL MEETING - TUESDAY 8th MAY 2018, 6.30 p.m. CARVER RD SCOUT HUT HEADQUARTERS

**PUBLIC PARTICIPATION 7.00 - 7.15 P.M.
OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014
HAVE BEEN ADOPTED**

MEMBER OF THE PUBLIC RAISED THE FOLLOWING MATTERS:-

- Condition of Derby Road/Derby Street - untidy/dirty
- Bins in locations have not been replaced by ESBC ie Harper Avenue
- litter bin emptying in the parish, frequency has reduced
- Pensgrave/Patch Close anti social behaviour
- Hunter Street/Goodman Street - anti social behaviour
- Stretton end of St Lukes Park - Dogs on leads -no signage

- Rented properties are a problem, irresponsible land lords in Horninglow and Eton - can landlords be more accountable, gardens are untidy too. Can Borough councillors investigate

Present: Cllr C Jones (Chairman)
Cllr P Haywood (Vice chairman)
Cllr S Burston
Cllr C Keen
Cllr M Khan
Cllr B Hall
Cllr J Pollard
Cllr D Langford
Cllr A Greatorex
Mrs K Lear (clerk)

459/8-5-18

RECEIVE APOLOGIES _ Apologies were received and accepted for Cllr Andjelkovic and Cllr B Johnston.

460/8-5-18 **DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - None submitted. Councillors completed their register of interest documents for 2018/19.

461/8-5-18 **ELECTION OF CHAIRMAN/VICE CHAIRMAN** - Cllr C Jones was elected as Chairman for 2018/19. Cllr P Haywood was elected as Vice chairman for 2018/19.

Formal thanks were given to Cllr C Keen for his service for several years as chairman.

Public Participation

See above

462/8-5-18 **MINUTES OF LAST MEETING FOR APPROVAL** - The minutes were circulated prior to the meeting. They were approved as an accurate record. It was **RESOLVED** that the chairman signed them accordingly.

463/8-5-18 **REVIEW STANDING ORDERS/FINANCIAL REGULATIONS AND PROCEDURES.**

It has been **RESOLVED** that the following procedures be accepted.

- Standing orders
- Financial regulations
- Complaints procedures
- Publication scheme
- Press/media policy
- Personnel policies

464/8-5-18 **APPOINT MEMBERS FOR PERSONNEL COMMITTEE** - The following members were appointed to the personnel committee Cllrs D Langford, P Haywood and S Burston

465/8-5-18 **REVIEW REPRESENTATIVES OF EXTERNAL BODIES AND REPORTING BACK ARRANGEMENTS** - Councillor C Keen was appointed as representative for Trent and Dove Housing, Councillor P Haywood for Queens Hospital

466/8-5-18 CONFIRM ORDINARY MEETINGS OF THE FULL COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING

2018 dates for meetings have been confirmed prior.
The following dates were approved by members;

8th January 2019, 12th February 2019, 12 March 2019, and 9th April, 2019.

Annual Parish Meeting will take place on 19th March Venue for all meetings will be Carver Road Scout Hut Headquarters

467/8-5-18 MATTERS ARISING FROM THE LAST MEETING FOR REPORTING

- Shakespeare Road, bench location was agreed.
- Plaque for memorial bench for Dover Road was agreed
- Gully cleaning, Victoria Crescent is being planned
- Meeting to be set up with ESBC to discuss a number of Allotment issues - clerk to set up.

468/8-5-18 Planning application/Matters

P/2018/00491 - 32 Belvedere Road, Burton, change of use, dwelling house to 8 HMO including pitched roof to existing garage. OBJECT

Permitted Planning decisions: P/2018/00340 - 135 Hunter Street, Retention of first floor above former shop to form residential unit

HE5 Policy change - Horninglow and Eton Neighbourhood Plan - 6 week consultation to commence. ESBC will then consult prior to a referendum.

469/8-5-18 UPDATE ON THE GDPR AND AGREEMENT TO PROCEED WITH PROCESSES TO IMPLEMENT TO MEET COMPLIANCE

Cllr Pollard presented the work which he and the clerk had completed to date.

Cllr Pollard stated that he did not have the capacity to assist with the project further.

Clerk to progress future actions.

470/8-5-18 TO RECEIVE AND APPROVE ADDITIONAL ACTIVITY FOR FUN DAY SCHEDULED FOR 4TH AUGUST 2018

It was **RESOLVED** that the surf simulator was booked for the fun day planned for the 4th August, 2018.

471/8-5-18 FINANCE

The following expenditure was approved:

Amount	Explanation
£350	Maintenance
£65.00	Room hire
£60.00	Internal audit
£866.15	Lap top
£56.14	Stationery
£119.99	Men in shed equipment
£1358.39	Payroll

472/8-5-18 INTERNAL AUDIT REPORT 2017-18 - Information was circulated prior to the meeting to members. It was **RESOLVED** that the internal audit report was accepted. No questions were raised.

473/8-5-18 ANNUAL GOVERNANCE 2017-18
Supplementary information was circulated prior to the meeting. Members approved annual governance. It was **RESOLVED** that the chairman and proper officer signed them accordingly.

474/8-5-18 END OF YEAR ACCOUNTS
Supplementary information was circulated prior to the meeting. Members approved the end of year accounts. It was **RESOLVED** that the chairman and proper officer signed them accordingly.

The chairman left the meeting. Vice Chairman continued to chair the meeting.

475/8-5-18

CO OPTION INTERVIEW

It was **RESOLVED** that Mrs Deneice Forence Jukes be co opted to join the parish council with immediate effect.

476/8-5-18

DATE, TIME AND VENUE FOR NEXT MEETING -

12th June 2018 6.30 P.M., Carver Road Scout Hut

Headquarters

10TH May, Horninglow Hub, Meeting with Highways.

CRAIG JONES

CHAIRMAN - HORNINGLOW AND ETON PARISH COUNCIL