



**AGENDA - HORNINGLOW AND ETON ANNUAL GENERAL MEETING  
TUESDAY 8<sup>th</sup> MAY 2018, 6.30 p.m.  
CARVER RD SCOUT HUT HEADQUARTERS**

**PUBLIC PARTICIPATION 7.00 - 7.15 P.M.  
OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014  
HAVE BEEN ADOPTED**

- Condition of Derby Road/Derby Street
- Removal of bins in locations ie Harper Avenue and frequency of litter bin emptying in the parish

- 1 RECEIVE APOLOGIES**
- 2 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**
- 3 ELECTION OF CHAIRMAN/VICE CHAIRMAN**
- 4 MINUTES OF LAST MEETING FOR APPROVAL**
- 5 REVIEW STANDING ORDERS/FINANCIAL REGULATIONS AND PROCEDURES**
  - Standing orders
  - Financial regulations
  - Complaints procedures
  - Publication scheme
  - Press/media policy
  - Personnel polices
- 6 APPOINT MEMBERS FOR PERSONNEL COMMITTEE**
- 7 REVIEW REPRESENTATIVES OF EXTERNAL BODIES AND REPORTING BACK ARRANGEMENTS**

HORNINGLOW AND ETON PARISH COUNCIL

- 8 DETERMINE TIME AND PLACE FOR ORDINARY MEETINGS OF THE FULL COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING
- 9 MATTERS ARISING FROM THE LAST MEETING FOR REPORTING
  - confirm location for bench, Shakespeare Road and - confirm memorial plaque detail for bench, Dover Court along with costs approval
  - projects update
- 10 UPDATE ON THE GDPR AND AGREEMENT TO PROCEED WITH PROCESSES TO IMPLEMENT TO MEET COMPLIANCE
- 11 TO RECEIVE AND APPROVE ADDITIONAL ACTIVITY FOR FUN DAY SCHEDULED FOR 4<sup>TH</sup> AUGUST 2018
- 12 FINANCE - EXPENDITURE FOR APPROVAL
  - Bank update
- 13 TO RECEIVE INTERNAL AUDIT REPORT
- 14 TO APPROVE ANNUAL GOVERNANCE
- 15 TO APPROVE END OF YEAR ACCOUNTS
- 16 CO OPTION INTERVIEW

DATE, TIME AND VENUE FOR NEXT MEETING -  
12<sup>th</sup> June 2018 6.30 P.M., Carver Road Scout Hut Headquarters

Regards



Mrs K Lear, Clerk/Responsible Financial Officer,  
On behalf of Horninglow & Eton Parish Council