

HORNINGLOW AND ETON PARISH COUNCIL

**AGENDA FOR HORNINGLOW & ETON PARISH COUNCIL MEETING**

**Tuesday 12<sup>th</sup> September 2017 at 6.30p.m  
CARVER ROAD SCOUT HUT HEADQUARTERS**

**The Press , Staffordshire Police  
and Members of the Public are cordially invited.**

**OPENNESS OF LOCAL GOVERNMENT BODIES  
REGULATIONS 2014 HAS BEEN ADOPTED**

As parish councillors of Horninglow and Eton Parish Council you are summoned to attend the next parish council meeting scheduled to take place on Tuesday 12<sup>th</sup> September at 6.30 p.m. Business to be transacted is attached. Any questions/queries regarding any matters to be discussed, please do not hesitate to contact me.

Regards



Kay Lear, Clerk/Proper Officer,  
On behalf of Horninglow & Eton Parish Council

HORNINGLOW AND ETON PARISH COUNCIL



**AGENDA - HORNINGLOW AND ETON PARISH COUNCIL MEETING  
TUESDAY 12<sup>th</sup> September 2017, 6.30 p.m.  
CARVER RD SCOUT HUT HEADQUARTERS  
Public participation 7.00 to 7.15 p.m.**

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED

**1 RECEIVE APOLOGIES**

**2 DECLARATIONS OF INTEREST SUBMITTED**

**3 MINUTES OF LAST MEETING FOR APPROVAL**

**4 MATTERS ARISING FROM LAST MEETING**

- Cycle route extension, St Lukes Road is being progressed
- Fun day very successful
- Skip hire very successful
- Consultation re Open spaces - report to be submitted to ESBC October 2017
- Orbit Housing - gardens are the responsibility of home owners/Horninglow Road

**5 FINANCE**

Expenditure for approval

<b>Cheque number</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
200144	£230.00	Wilshee skip hire	Skip hire 31 <sup>st</sup> august/Eton park
200145	£240.00	Grant thornton	Annual return
200146	£218.00	Pride in the community	Maintenance activities
200147	£97.50	ESBC	Planning application for container/temporary siting for 5 years
200148	TBC	S Burston	Items for fun day 4 <sup>th</sup> August for reimbursement
200149	£62.03	K Lear	Items for fun day and expenses
200150	£70.55	Viking direct	Stationery
200151	£50.00	13 <sup>th</sup> Burton scout group	Room hire - August/September
200152	TBC	Machin Mart	Items following grant from SCC/ESBC
200153	TBC	Jaymak	Items following grant from SCC/ESBC

HORNINGLOW AND ETON PARISH COUNCIL

Direct debits for approval: Monthly BT/Broadband, Clerks monthly salary Employer/ee pension contribution

Bank reconciliation - Current Account/savings account

Budget review

External audit approved by audit commission.

Quotation for additional works required on Horninglow Green - Item 5a

Quotation for additional maintenance works required - Item 5b

**6 REPORTS FROM BOROUGH COUNCILLOR/COUNTY COUNCILLOR/STAFFORDSHIRE POLICE - 5 minutes**

Meeting to close

**Public participation 7.00 - 7.15 pm**

Meeting to reconvene

**7 ITEMS FOR DISCUSSION**

- a) Council to consider the possible introduction of a bollard on Horninglow Green to prevent travellers obtaining access onto the green : the parish council have also buget for a memorial to be sited on this land. Council to consider which option they would like to consider along with appointment of working party to progress this item - Cllr C Keen - 5 minutes
- b) Buses are unable to park safely near to the bus stop, Foston Avenue. Council to consider a meeting with highways to explore how parking bay for buses markings can be introduced to prevent cars parking infront of the bus stop - Cllr P Haywood - 5 minutes
- c) Council to adopt the proposed updated standing orders Item 7c attached- Cllr C Keen - 5 minutes
- d) Council to consider the proposed one way system to be discussed with Highways at the September meeting ie enter from Horninglow Road into Hunter Street, turn into Thornley Street, exit Parker Street. No entrance from Horninglow Road to Parker Street. - Cllr Burston - 5 minutes
- e) Council to consider a proposed response to Staffordshire county council bus consultation. Suggestions - support option 1 and support Q19, support local communities to set up their own community or voluntary transport scheme - Cllr C Keen - 5 minutes

HORNINGLOW AND ETON PARISH COUNCIL

- f) Council to consider the adoption of no more than 5 hens per tenant/family for allotment sites, also no other livestock will be considered - Cllr C Keen - 5 minutes
- g) Council to consider a donation towards an event Queens Hospital are hosting on the 2<sup>nd</sup> October to support Action on Loneliness. Suggested donation £200 for travelling expenses. - Cllr C Burton - 5 minutes
- h) Council to receive an update in relation to Shell Garage works - Cllr J Pollard - 5 minutes
- i) Council to consider purchasing a small container or storage hire for some parish council assets - 5 minutes
- j) Pedestrian Crossing - Calais Road - Clerk has been requested to submit survey information to Amey. Update not received at time of agenda published. Clerk to update at meeting. Parish council to advise any further actions - 5 minutes

**8 CORRESPONDENCE RECEIVED FOR INFORMATION WHICH MAY REQUIRE A RESPONSE (INCLUDES CLERKS REPORT) - 10 minutes**

- No further response from Trent and Dove following correspondence sent July 2017 in relation to closing of garages Rowton Street
- Parish council to consider the signing up of the tree charter and tree legacy
- Human Resources Committee to be appointed in line with good practice
- Learning centre has kindly offered free venue hire for Parish council weekly drop ins for the next 12 months
- Access to the rear of the container - Men in Shed
- Good councillors guide for purchasing
- Great war event - 21<sup>st</sup> October - Newcastle under Lyme - max 2 cllrs can attend

**9 PLANNING APPLICATIONS AND MATTERS - planning applications circulated prior to meeting - 5 minutes**

**Planning application for discussion:**

HORNINGLOW AND ETON PARISH COUNCIL

**New application:**

P/2017/01068 - 27 Rolleston Road - Detached building at the rear of the property to be introduced for gym and storage for own use

**Amendment of HE Neighbourhood plan - parking policy**

Council to give delegated powers to Planning committee to pursue the adoption of the amended Parking Policy which parish councillors have consulted with local residents during the summer period - Cllr Haywood

**New Neighbourhood plans**

Shobnall parish council would welcome any feedback on their proposed neighbourhood plan . Proposal to support - Cllr Haywood.

**Trent and Dove Garages** - Rowton Street - Council to consider any further actions - Cllr Haywood

**DATE AND TIME OF NEXT MEETING**

**MEETING TO CLOSE TO THE PUBLIC 8PM**

**IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

- Correspondence from Cllr Burton

Regards



Kay Lear, Clerk/Proper Officer,  
On behalf of Horninglow & Eton Parish Council